



## **BROMSGROVE DISTRICT COUNCIL**

### **MEETING OF THE COUNCIL**

**WEDNESDAY 6TH DECEMBER 2023**

**AT 6.00 P.M.**

### **PARKSIDE SUITE - PARKSIDE**

**MEMBERS:** Councillors S. Ammar (Chairman), B. Kumar (Vice-Chairman), A. Bailes, R. Bailes, S. J. Baxter, S. R. Colella, A. M. Dale, J. Elledge, S. M. Evans, D. J. A. Forsythe, E. M. S. Gray, C.A. Hotham, D. Hopkins, R. J. Hunter, H. J. Jones, R. Lambert, M. Marshall, K.J. May, P. M. McDonald, B. McEldowney, S. T. Nock, D. J. Nicholl, J. Robinson, S. A. Robinson, H. D. N. Rone-Clarke, J. D. Stanley, D. G. Stewart, K. Taylor, S. A. Webb and P. J. Whittaker

## **AGENDA**

### **WELCOME**

1. **To receive apologies for absence**

2. **Declarations of Interest**

To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.

3. **To confirm the accuracy of the minutes of the meeting of the Council held on 25th October 2023 (Pages 7 - 26)**

4. **To receive any announcements from the Chairman and/or Head of Paid Service**

5. **To receive any announcements from the Leader**
6. **To receive comments, questions or petitions from members of the public**  
(Pages 27 - 28)

A period of up to 15 minutes is allowed for members of the public to make a comment, ask questions or present petitions. Each member of the public has up to 3 minutes to do this. A councillor may also present a petition on behalf of a member of the public.

7. **Urgent Decisions**
8. **Statutory Officer Posts - Appointments** (Pages 29 - 40)
9. **Recommendation from the Licensing Committee** (Pages 41 - 42)

Due to the length of the report that was considered by the Licensing Committee on 13<sup>th</sup> November 2023, only the recommendation from the Committee has been included in the main agenda pack for this Council meeting. The full-length report will be published in a separate supplementary pack for the Council meeting.

10. **Joint Auditor's 2020-2021 and 2022-2023 Annual Report** (Pages 43 - 100)

This matter was also discussed at a meeting of the Audit, Standards and Governance Committee held on 27<sup>th</sup> November 2023. Any recommendations on this subject together with the relevant extract from the minutes of this meeting will be published in a supplementary pack for consideration at the Council meeting.

11. **To receive and consider a report from the Portfolio Holder for Leisure, Culture and Climate Change** (Pages 101 - 110)

Up to 30 minutes is allowed for this item; no longer than 10 minutes for presentation of the report and then up to 3 minutes for each question to be put and answered.

12. **Recommendations from the Cabinet** (Pages 111 - 112)

To consider the recommendations from the meeting of the Cabinet held on 22<sup>nd</sup> November 2023.

13. **Background Information on the recommendations from the Cabinet**

- (i) Governance Systems Review - Update Report (Pages 113 - 120)
- (ii) Half Yearly Treasury Update Report 2023/24 (Pages 121 - 134)
- (iii) Medium Term Financial Plan - Tranche 1 Budget Update including Fees and Charges (Pages 135 - 154)

Due to the length of this report, only the covering report has been included in the main agenda pack for this Council meeting. The full-length report will be published in a separate supplementary pack for the Council meeting.

- (iv) Finance and Performance Monitoring Report Quarter 2 2023/24 (Pages 155 - 198)

14. **To note the minutes of the meetings of the Cabinet held on 22nd November 2023** (Pages 199 - 216)

15. **Questions on Notice** (Pages 217 - 218)

To deal with any questions on notice from Members of the Council, in the order in which they have been received.

A period of up to 15 minutes is allocated for the asking and answering of questions. This may be extended at the discretion of the Chairman with the agreement of the majority of those present.

Each Member who is scheduled to ask a question, may ask up to one supplementary question which must be based on the original question or the answer provided to that question.

16. **Motions on Notice** (Pages 219 - 222)

A period of up to one hour is allocated to consider the motions on notice. This may only be extended with the agreement of the Council.

17. **To consider any urgent business, details of which have been notified to the Head of Legal, Democratic and Property Services prior to the commencement of the meeting and which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting.**
18. **To consider, and if considered appropriate, to pass the following resolution to exclude the public from the meeting during the consideration of item(s) of business containing exempt information:-**

**"RESOLVED:** that under Section 100 I of the Local Government Act 1972, as amended, the public be excluded from the meeting during the consideration of the following item(s) of business on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in Part I of Schedule 12A to the Act, as amended, the relevant paragraph of that part, in each case, being as set out below, and that it is in the public interest to do so:-

<u>Item No.</u>	<u>Paragraph(s)</u>
19	2, 3 & 6

19. **Finance and Performance Monitoring Report Quarter 2 2023/24 (Pages 223 - 230)**

Sue Hanley  
Acting Chief Executive

Parkside  
Market Street  
BROMSGROVE  
Worcestershire  
B61 8DA

28th November 2023

If you have any queries on this Agenda please contact  
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## **GUIDANCE ON FACE-TO-FACE MEETINGS**

Please note that this is a public meeting and will be live streamed for general access via the Council's YouTube channel.

You are able to see and hear the livestream of the meeting from the Committee Pages of the website, alongside the agenda for the meeting.

[Live Stream to Full Council Meeting - 6th December 2023](#)

If you have any questions regarding the agenda or attached papers, please do not hesitate to contact the officer named above.

### **GUIDANCE FOR ELECTED MEMBERS AND MEMBERS OF THE PUBLIC ATTENDING MEETINGS IN PERSON**

Meeting attendees and members of the public are encouraged not to attend the Council meeting if they have if they have common cold symptoms or any of the following common symptoms of Covid-19 on the day of the meeting; a high temperature, a new and continuous cough or a loss of smell and / or taste.

#### **Notes:**

Although this is a public meeting, there are circumstances when Council might have to move into closed session to consider exempt or confidential information. For agenda items that are exempt, the public are excluded and for any such items the live stream will be suspended and that part of the meeting will not be recorded.



## **INFORMATION FOR THE PUBLIC**

### **Access to Information**

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000 has further broadened these rights, and limited exemptions under the 1985 Act.

- You can inspect agenda and public reports at least five days before the date of the meeting.
- You can inspect minutes of the Council, Cabinet and its Committees/Boards for up to six years following a meeting.
- You can have access, upon request, to the background papers on which reports are based for a period of up to six years from the date of the meeting. These are listed at the end of each report.
- An electronic register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc. is available on our website.
- A reasonable number of copies of agendas and reports relating to items to be considered in public will be made available to the public attending meetings of the Council, Cabinet and its Committees/Boards.
- You have access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned, as detailed in the Council's Constitution, Scheme of Delegation.

You can access the following documents:

- Meeting Agendas
- Meeting Minutes
- The Council's Constitution

at [www.bromsgrove.gov.uk](http://www.bromsgrove.gov.uk)